



F92

CANDIDATE PACK

Volunteer roles

Registered Charity no. 1180246





Included in this pack:

1. Welcome from F92
2. Application process
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4. Role Descriptions & Person Specification



WELCOME TO FOUNDATION 92

Thank you for your interest in becoming a Volunteer at Foundation 92!

It's an incredibly exciting time to join the Charity as we embark on a journey to make a positive difference to the lives of people in Salford and Greater Manchester.

Foundation 92 is a Charity founded by the Class of '92 in 2018, to enable them to give back to communities and causes close to their hearts using the power of sport, particularly football.

Foundation 92 is also the chosen Charity of Salford City Football Club.

Using the universal hook of Football, Foundation 92 works to proactively engage with a wide and diverse cohort of residents across the city of Salford and the Greater Manchester communities, who otherwise may face significant disadvantage, disengagement and isolation, through no fault of their own.

We are happy to answer any questions you may have.

Tom Hutton
Head of Foundation 92



APPLICATION PROCESS

Thank you for your interest in becoming a Volunteer at Foundation 92.

Please find below details of the application process and further information to assist you in its completion.

In order to apply, you should submit the following to the Fundraising and Partnership Manager, Marco Wong at Marco.Wong@Foundation92.co.uk

- A one page statement
- A current CV
- Two references to support your application

All applicants will be notified whether they are invited to interview or unfortunately unsuccessful on this occasion.

Please put 'Volunteer' in the subject line of your email.

Should you wish to have an informal conversation about the role, please contact;

Marco Wong, Fundraising and Partnership Manager
Marco.Wong@Foundation92.co.uk

We look forward to receiving your application.

**Please note, given the high standard of expected applicants for the role, the application process may close earlier than listed.*

Foundation 92 is an equal opportunities employer and welcomes applications from all sections of the community. All appointments will be based on merit.



OUR STRATEGIC CONTEXT

Foundation 92 is a Charity founded by the Class of '92 in 2018 to enable them to give back to communities and causes close to their heart, using the power of football. Sport has long been recognised as a significant tool to have a positive impact on the lives of people and communities.

The Class of '92 co-own Salford City Football Club, which itself has undergone a significant period of change in recent years. Foundation 92 is the chosen Charity of Salford City Football Club.

The Club has a growing fan base and heightened profile, supported by local people as well as those from further afield. Some people from the local community face significant challenges on a daily basis and the Class of '92 wanted to help and support people to overcome some of those challenges, starting in Salford and then Greater Manchester.

Foundation 92 has identified a number of priority areas, based on its Founders' passion, together with evidence of need and consultation in the community.

These are; mental and physical wellbeing, engaging people with a disability, supporting people who are homeless, and engaging young people who are at risk or, or have committed offences.

HERE'S WHY...

30.7% of females in Salford are inactive, compared to England at **23.6%**

Self-reported low life satisfaction is **6.7%** compared to **4.2%** nationally and there is a **higher** rate of suicide.

You are **4 times** as likely to be homeless within Salford compared to national figures, especially amongst **16 – 24** year olds. Greater Manchester has an ambition to eradicate homelessness by **2021**

Over **20%** of people in the **6** wards surrounding Salford City FC have a long-term disability or health condition. This equates to **20,674** people who are almost twice as likely to be inactive (less than **30** minutes of exercise a week)

7.8% of young people not in education, employment or training (NEETS) almost double the national average of **4.2%**.

The Foundation works with Salford City Football Club and other organisations in the area, to deliver impactful programmes to help change lives through sport, benefiting individuals, communities and the local economy.



COMMUNITY SPORTS COACH VOLUNTEER

Job Title:	Community Sports Coach Volunteer.
Reporting to:	Senior Sports Coordinator
Key Relationships:	Senior Sports Coordinator, Head of Foundation, Operations and Development Manager, partners and all Foundation 92 staff.
Hours of work:	Flexible.
Location:	Various sites across Greater Manchester (with an expectation to travel).
Start date:	2022.

Candidate qualities/resonsibilities:

- Passionate about sports and working with young people.
- Good communication skills.
- Ability to develop positive working relationships with young people & Foundation 92 coaches.
- Always adhere to policies and procedures with particular emphasis on equality and diversity, health and safety and safeguarding.
- Ability to learn new skills.



INCLUSION SPORTS COACH VOLUNTEER

Reporting to: Inclusion Coordinator.

Key Relationships: Inclusion Coordinator, Head of Foundation and partners and all Foundation 92 staff.

Hours of work: Flexible.

Location: Various sites across Greater Manchester (with an expectation to travel).

Start date: 2022.

Candidate qualities/responsibilities:

- Ability to work empathetically and respectfully with different communities of all ages and abilities.
- Are passionate about sport and working with children and young people.
- Have good communication skills.
- Are able to develop positive working relationships with young people & fellow coaches.
- Adheres to procedures at all times with particular emphasis on equality and diversity, health and safety and safeguarding.
- Willing to learn new skills.



VOLUNTEER TUTOR

Reporting to: Head of Education.

Key Relationships: Head of Education, Head of Foundation and partners and all Foundation 92 staff.

Hours of work: Flexible.

Location: Various sites across Greater Manchester (with an expectation to travel).

Start date: 2022.

Candidate qualities/responsibilities:

- Passionate about promoting good wellbeing and working alongside those individuals indeed.
- A patient person and understanding of various problem-solving techniques would be advantageous.
- Good communication skills.
- Ability to develop positive working relationships with young people & Foundation 92 coaches.
- Always adhere to policies and procedures with particular emphasis on equality and diversity, health and safety and safeguarding.
- Ability to learn new skills.
- A basic understanding of nutrition and mental health is desired.



VOLUNTEER COUNSELLOR

Reporting to: Community Mentor.

Key Relationships: Community Mentor, Head of Foundation and partners and all Foundation 92 staff.

Hours of work: Flexible.

Location: Various sites across Greater Manchester (with an expectation to travel).

Start date: 2022.

Candidate qualities/responsibilities:

- Passionate about promoting good wellbeing and working alongside those individuals indeed.
- Good communication skills.
- Ability to develop positive working relationships with young people & Foundation 92 coaches.
- Always adhere to policies and procedures with particular emphasis on equality and diversity, health and safety and safeguarding.
- Ability to learn new skills.
- A basic understanding of nutrition and mental health is desired.
- A background in fitness would be an advantage.



VOLUNTEER MENTOR

Reporting to: Community Mentor.

Key Relationships: Community Mentor, Head of Foundation and partners and all Foundation 92 staff.

Hours of work: Flexible.

Location: Various sites across Greater Manchester (with an expectation to travel).

Start date: 2022.

Candidate qualities/responsibilities:

- Passionate about promoting good wellbeing and working alongside those individual indeed.
- Must be patient, tolerant and open minded with excellent communication skills.
- The volunteer mentor will be asked to communicate with different group of our young service users through issues of mental health.
- Good communication skills.
- Ability to develop positive working relationships with young people & Foundation 92 Mentor.
- Always adhere to policies and procedures with particular emphasis on equality and diversity, health and safety and safeguarding.
- Ability to learn new skills
- Basic understanding of nutrition and mental health is desired.
- A background in fitness would be advantage .



CONTENT CREATOR VOLUNTEER

Job Title: Content Creator Volunteer.

Reporting to: Head of Media

Key Relationships: Head of Media, Head of Foundation, Operations and Development Manager, partners and all Foundation 92 staff.

Hours of work: Flexible.

Location: Various sites across Greater Manchester (with an expectation to travel).

Start date: 2022.

Candidate qualities/responsibilities:

- Able to work in a fast-paced environment.
- Someone who can capture activities run by Foundation 92 using photography and film.
- To produce engaging content for social media use.
- Have good communication skills.
- Can develop positive working relationships with young people & fellow Foundation staff.
- Will adhere to policies and procedures with particular emphasis on equality and diversity, health and safety and safeguarding.



VOLUNTEER PROMOTER

Reporting to: Head of Media.

Key Relationships: Head of Media, Head of Foundation and partners and all Foundation 92 staff.

Hours of work: Flexible.

Location: Various sites across Greater Manchester (with an expectation to travel).

Start date: 2022.

Candidate qualities/responsibilities:

- Someone who is confident at talking to new people.
- Someone who is understanding of local community needs.
- Someone who can use strong persuasive techniques.
- Good at communication.



EVENTS AND ACTIVITIES VOLUNTEER

Job Title: Events and Activities Volunteer.

Reporting to: Fundraising and Partnership Manager.

Key Relationships: Senior Sports Coordinator, Head of Foundation, Operations and Development Manager, partners and all Foundation 92 staff.

Hours of work: Flexible.

Location: Various sites across Greater Manchester (with an expectation to travel).

Start date: 2022.

Candidate qualities/responsibilities:

- Helping to prepare for the event with the team – this might involve preparing craft activities, information and signage, setting up trails, displays and activities.
- Providing a warm, friendly welcome to all visitors as the public face of Foundation 92, answering any questions and encouraging people to get involved in the events/activities.
- Good communication skills.
- Ability to develop positive working relationships with our event participants.
- Always adhere to policies and procedures with particular emphasis on equality and diversity, health and safety and safeguarding.
- Ability to learn new skills.



HEALTH AND WELLBEING VOLUNTEER

Job Title: Health and Wellbeing Volunteer.

Reporting to: Health and Wellbeing Coordinator.

Key Relationships: Health and Wellbeing Coordinator, Head of Foundation and partners and all Foundation 92 staff.

Hours of work: Flexible.

Location: Various sites across Greater Manchester (with an expectation to travel).

Start date: 2022.

Candidate qualities/responsibilities:

- Passionate about promoting good wellbeing and working alongside those individual indeed.
- Good communication skills.
- Ability to develop positive working relationships with young people & Foundation 92 coaches.
- Always adhere to policies and procedures with particular emphasis on equality and diversity, health and safety and safeguarding.
- Ability to learn new skills.
- Basic understanding of nutrition and mental health is desired.
- A background in fitness would be an advantage.



PERSON SPECIFICATION

Personal Attributes	Excellent interpersonal skills.
	Excellent communication skills.
	Excellent eye for detail.
	A willingness to learn and develop new skills in relation to monitoring and evaluation.
Will be...	Self-motivated.
	Hard working.
	Enthusiastic.
	Team player.
Expected to...	Act with honesty and integrity at all times.
	Demonstrate high standards of personal conduct.
	Value and respect colleagues and other members of staff.
	Work with others to develop and improve our services.
	Take personal responsibility for their words and actions, and the quality of service they deliver.



APPLICATION NOTES

We are a committed equal opportunities employer and we welcome applications from disabled candidates, and those from minority ethnic backgrounds.

SAFEGUARDING

Foundation 92 is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

DBS

Posts that work closely alongside vulnerable adults or children require a DBS check. The fee for a DBS check will be reimbursed after 10 voluntary hours are completed.



Confidentiality

Any information relating to people contacted by the Charity acquired in the course of duty must be treated in strictest confidence and must be discussed only within the confines of the work setting with the appropriate members of staff. Any information relating to staff acquired in the course of duty must be treated in the strictest confidence and must be discussed only with senior staff members.

Disclosure

Because of the nature of the work for which you are applying, this post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975. Applicants are not entitled, therefore, to withhold information about convictions which for other purposes are 'spent' under the provisions of the Act. In the event of employment, any failure to disclose such convictions could result in dismissal or disciplinary action by the Charity. Any information given will be completely confidential. Salford City Football Club is registered with the Disclosure and Barring Service for the purposes of obtaining Disclosures and is committed to the Disclosure Code of Practice. The Club will work with the Foundation to support this process until such time that it is registered. The Charity has a Policy on the recruitment of ex-offenders and on the secure storage of Disclosures in line with the requirements of the Code of Practice (all available on request). Further information can be obtained from: <http://www.disclosure.gov.uk/>

If you are successful in your application, you will be required to obtain a Disclosure at the level decided upon by the Board of the Foundation.



F92

THANK YOU



PRINCIPAL PARTNER

